

DRAFT
HIGHWAYS & TRANSPORTATION COMMITTEE MEETING
HELD AT 8.00PM ON THURSDAY 9TH OCTOBER 2018
IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL

Present: Councillors Ken Huddart, Geoff Herbert, Mark Sugden and Xingang Wang
Co-opted: Caroline Stevenson, Bob Prichard (part of the meeting)
Member of the Public: Tom Swift
In attendance: Shirley Round Parish Clerk & RFO.

1. Apologies for Absence:

Cllr. Tony Shearman with reasons.

2. Declarations of Interest

Cllr Ken Huddart: Vice Chairman of Trustees of Claygate Village Hall Association, President of the Claygate Village Association, Acting Chairman of the Claygate Conservation Areas Advisory Committee, Traffic Engineering Consultant, Fellow of Chartered Institution of Highways and Transportation, Fellow of Institution of Engineering and Technology, Fellow of Institution of Civil Engineers.

Cllr Geoff Herbert: Co-ordinator of Neighbourhood Watch. Member of Claygate Village and Flower Show.

Cllr Mark Sugden: Trustee of Claygate Village Hall Association, Committee member Claygate Village Association, Committee member Claygate Gardening Society, Chairman, Outreach Group, Church of the Holy Name, Esher.

Cllr Xingang Wang: Magistrate. Co-ordinator of Claygate Speed Watch. Director ZW Properties

3. To confirm the Minutes of the last meeting (11th September 2018)

Amendments Agenda item 7 a)

Bus shelters, bus routes and bus stops.

K3 Bus Route: delete 'still' 3rd line. 'Fulford' should be Fulwell bus garage.
4th line insert 'west' before London.

Closure of Milbourne Lane

Line 1 insert 'chaotic' after considerable.

Line 2 delete from 'Apart' to 'Claygate.' and insert 'It appeared that there had been very little notice to the operator'.

Following these amendments the Minutes were signed as a correct record of the meetings.

4. To report on the Actioning of items from the previous Minutes.

AP39 Woodstock Lane by The Oaks consider traffic calming measures. Caroline Stevenson will pursue this with the Local Committee. See agenda item 10d. **DONE**

AP42 TfL bulletin board – not yet produced anything for this area, mainly centring on London. Ongoing reports covered by BP. **DONE**

AP50 Highway Trees – The Roundway. See agenda item 10b. **DONE**

AP3 BP to contact TfL DONE

AP4 Clerk to contact SCC. DONE

AP5 Drop kerb in Church Road. Action by CRGT is being considered. DONE

AP6 Bridleway 32. GH has checked and it looks clear. DONE

AP7 Red bricks (Dalmore Avenue) Liz Shakiri did not think the bricks were required to repair the footpath but offered them to the Parish Council. Cllr Sugden offered to store them rather than have them disposed of. DONE

AP8 Hare Lane pedestrian crossing: see agenda item 6i)

Cllr Huddart requested a change in the order of the Agenda to discuss agenda items 9 a). This was unanimously agreed.

9. Public Transport.

a) Bus shelters, bus routes and bus stops.

The recent closure of Oaken Lane for resurfacing threatened to deprive the village of the K3 bus for six days between 7.30am and 6pm. Concerted efforts from the Parish Council, schools and other residents eventually led to the timing of the work being amended to 9.30am-4pm for four days, and buses running to and from Esher via Hare Lane and around the Claygate loop during that period. However, there was no effective communication of the diversion from Surrey Council to Transport for London and the situation was much more chaotic than it should have been. It was agreed that Mark Sugden would raise this with Surrey County Council's transport section, initially to find out what are their channels of communication with TfL. **AP9**

The committee thanked Bob Prichard for the time involved in establishing communication with TfL and helping coming up with a workable solution.

Bus stops: Bus cages and double yellow lines are being placed at bus stops. Parking within these cages is prohibited 24 hours a day, 7 days a week. These cages have been painted at bus stops part way down Manor Road South and will progress into Claygate. It is acknowledged this will cause considerable parking problems.

Trains: Industrial action at the weekend 6/7 October meant there was a reduced service from Claygate Station. Buses were provided to take passengers to Surbiton station. Further action is planned

Claygate Station: nothing to report.

8.55 Bob Prichard left the meeting following the discussion on items 7a.

5. Bridleways & Rights of Way

Following a request from H & T SCC informed the committee that regular inspections of footpaths no longer take place but if a particular path is becoming overgrown we could request action. It was agreed Councillors should note any bridleways/footpaths that need attention and a list compiled for SCC.

i) Footpath Lower Wood Road to BW 32. Cllr Herbert checked the footpath about 4 weeks ago and it was reasonably clear. Subsequently Caroline Stevenson and some volunteers trimmed back branches and undergrowth.

- ii) The Clerk has received a phone call from Penny Carey, the Elmbridge representative of the British Horse Society. She has offered to provide information relating to bridleways from BHS members and report back to H & T. It was agreed she will receive agenda and minutes to keep her informed. She offered to attend meetings if appropriate.
- iii) It has been confirmed by the Surrey Countryside Access officer that work is being undertaken on parts of BW34 by SCC.

6. To consider traffic calming and management and action if necessary.

- i) Improvements to Hare Lane pedestrian crossing.
It was agreed to ask Liz Shakiri, SCC Local Highways Officer, to visit the site and discuss the options available. If agreed to proceed with improvements to the crossing costings will be required. **AP10**
- ii) Church Road/Recreation Ground drop kerb.
No action required at present.

7. Future projects 2018/19 for budget purposes and agree action.

To date nothing from the current budget has been spent. It was agreed if improvements to the pedestrian lights goes ahead the money can be found from this year's budget. There may be some money to spend on highway trees.

8. Speed Watch update.

There has been a temporary halt to Speed Watch sessions in Oaken Lane during the road works. This monitoring will now resume.

9. To discuss liaison with SCC—with particular reference to:

- a) Road Maintenance and Footways:
A request has been received from SCC to fund a contract for the grit bin in Bridle Road at a cost of £564. This will include filling, inspection and maintenance for 4 years. This was agreed. Clerk to contact Carol Walker **AP11**
- b) Highway Trees:
Roundway Trees: Decision has been left to the local residents.
Simmil Road: It has been reported the trees, all planted about the same time, are now either dead or dying. A local garden designer has expressed interest in becoming involved and is currently discussing options with local residents.
Tree in the Parade: A local resident in the Parade expressed concern at the height and proximity of a tree outside his property. The Claygate Tree Wardens have inspected the tree and didn't feel there was a problem although the tree may benefit from some light pruning. The Clerk will write to Liz Shakiri and ask if she could look at the tree when she comes to inspect the pedestrian crossing
The tall stump left after a tree by Game Larder was felled has been carved into a bird.
- c) Street lighting:
Nothing to report.
- d) A309 turn out of Woodstock Lane South:
Caroline Stevenson and Cllr Mark Sugden reported that there has been some progress and the Woodstock Lane South project has been approved for

progression by the Elmbridge Local Committee. The SCC Highways Design Team will be commissioned to undertake the feasibility study work in financial year 2019/20

11. To discuss parking and action if necessary.

- a) Off Street Parking: Nothing to report.
- b) On-Street Parking: Nothing to report.

12. Street Signage

Cllr Sugden reported large Remembrance Day Poppies are being purchased and will be attached to lamp posts and road signs in the village if appropriate. Formal approval will be sought from SCC.

13. Communication to residents including input to the Courier and the Website

It was agreed an article on the recent bus chaos and a picture of the work on BW34 will be included. Cllr Sugden will liaise with the Clerk **AP12**

14. Matters for Information Purposes Only.

- i) The National Highways & Transport Public Representative Survey has been completed by Cllrs Huddart and Sugden.
 - ii) Cllr Chilcott undertakes a considerable amount of litter picking in the Woodstock Lane area. The Clerk will ask if a trolley would help transport the bags of rubbish.
- AP13**

15. To Confirm the Date of the Next Meeting on Tuesday 18th December 2018 in the committee room of Claygate Village Hall.

Reserve who may be required for the next meeting: Cllr Bill Chilcott

Meeting closed at 9.40pm

Signed:

Dated: