



Caring for Claygate Village

Sally Harman,
Parish Clerk &
Responsible Financial Officer,
Claygate Parish Council,
Claygate Village Hall,
Church Road, Claygate, Surrey, KT10 0JP
Tel: 01372 467000
Email: clerk@claygateparishcouncil.gov.uk
2nd December 2021

NOTICE IS HEREBY GIVEN THAT: -

A Meeting of the Highways, Transportation & Environment Committee will be held at the Small Hall in the Village Hall on the 9th December 2021 at 7.30pm

The meeting is open to the public and press. All attendees must notify the Clerk that they would like to attend by 11am on the day of the meeting. Attendees may wear facemasks if they so choose to, sanitise their hands on entry and exit and adopt appropriate social distancing within government guidelines whilst on site. If attendees have a high temperature, new continuous cough or a loss or change to their sense of smell or taste within 24hrs prior to the meeting you should not attend. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, they must contact the Parish Clerk before 11am on the day of the meeting who will allocate a slot. All meetings will operate to our Privacy Policy which can be found at www.claygateparishcouncil.gov.uk.

S Harman

Sally Harman
Parish Clerk & Responsible Financial Officer

- 1) Apologies for absence.
- 2) Declarations of Interest in items on the Agenda.
- 3) To confirm the minutes of the previous Highways, Transportation and Environment Committee held on the 10th November 2021.
- 4) To report on the actioning of items from the previous meetings.
- 5) To review the Tree Wardens priority Highway tree list along with the teams new potential planting locations and discuss whether the Parish Council can meet the tree planting request from Surrey County Council.
- 6) To consider and agree whether to make a Map Modification Order (MMO) to change the Definitive Map and Statement, the legal record of public rights of way to Surrey County Council, for Old Claygate Lane.
- 7) To agree the Hanging Basket Order for 2022/23
- 8) To discuss Environmental issues:
 - i) Highway Garden Site inspections (including reports from Councillors)
 - ii) Litter, Litter bins, Graffiti and Fly tipping
 - iii) Overhanging trees, branches & hedges
- 9) To discuss Highways & Transportation issues:
 - i) Public Transport
 - ii) Bridleways and Rights of Way
 - iii) Traffic calming and Speed Watch

- iv) Liaison with SCC: -
 - a) Road maintenance and footways
 - b) Highway trees (maintenance and replacement)
 - c) Parking
 - d) Street signage

10) Communication of key decisions to residents including input to the Courier and website.

11) Matters for information purposes only.

12) Date of next meeting 10th February 2022.

Reserve for the meeting on 9th December: Cllr Bray